

CASS COUNTY COMMISSIONERS

APRIL 7, 2014

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present were Jim Sailors, Ralph Anderson, Dave Arnold, Attorney John Hillis and Auditor Vaneen Ide. Jim Sailors opened the meeting with the Pledge of Allegiance, followed by a moment of silence.

MINUTES

Ralph Anderson made a motion to approve the minutes as presented, Dave Arnold seconded. The motion carried unanimously.

CLAIMS & PAYROLL

Ralph Anderson made a motion to approve the claims and payroll as presented, Dave Arnold seconded. The motion carried unanimously.

PARK DEPARTMENT

Lucas Beach appeared before the Commissioners and gave his monthly report of park activity. Lucas reported that the park staff has been very busy preparing for the upcoming camping season. Eleven of the fifteen seasonal employees have been hired. Most of these employees will be trained to run the zipline. The zip-stop breaking system has been recertified this past month. Once the zipline system has been set up, the park will have certification training the first Saturday in May for all employees involved with the zipline.

The Park has started to prepare and create our own custom reservation system for the park. It will be done electronically for patrons who wish to reserve an electrical and water campsite. With this new system the park will be able to accept most major credit cards for reservations as well as taking the full payment once they have arrived for their visit.

Indy Dive Club has started organizing scheduling with us to help them with their training this summer. The park staff will also be trained in scuba diving rescue to make any assists that are needed. PADI, the national organization for scuba divers, has now in conjunction with Indy Dive Club made France Park a Scuba Diving Resort on the National level.

The construction site of the new bathroom down at the beach has been fully prepped and the project will start as soon as the weather permits. It should be completed in roughly six weeks. The Park is currently seeking sponsors for the AMA race to be held this July. Currently three companies have contracted for the sum of \$7,500.00. The Park is currently working on smaller sponsorships, the goal is \$15,000.00.

HEALTH DEPARTMENT

Bob Vernon appeared before the Commissioners and presented the monthly report of the Health Department. Routine vaccination clinics were held. A total of 137 patients were seen with 387 vaccinations given. Vital records issued 155 birth certificates during the month of March. 149 death certificates were also issued in March along with 17 genealogies searched and 5 paternity affidavits.

The environmental health specialist and food protection departments have been busy. Inspections of 26 retail establishments have been conducted and 2 follow up inspections. There have been no temporary inspections or temporary permits issued. There have been 7 environmental complaints which are currently being investigated. There are two septic permits being processed at this time.

Proper Hand Washing classes were conducted for the kindergarten classes at Columbia and Lewis Cass. Tobacco presentation was done with the eighth grade classes at Lewis Cass. A new

Environmentalist has been hired. Mike Collins joins the staff at the Health Department. Dr. Martin and Bob Vernon are working together to promote the health and safety of the residents of Cass County.

I.T.

Cj Gilsinger appeared before the Commissioners with the monthly I.T. report. Most of the month of March has been spent working with the Clerk preparing for the upcoming primary election. The new poll book has been certified by the State and is ready to be used. Hart Intercivic will be assisting in the poll book training of the poll workers.

France Park's new software system is in the setup phase in the I.T. office. Lucas Beach, Park Superintendent and Cj Gilsinger, I.T. Director, visited Hamilton County to see how their software system worked. I.T. also helped the Assessor print her personal property postcards. I.T. assisted the Treasurer with printing of the tax bills.

Comcast contractors installed the fiber into the building and worked with I.T. and maintenance to get it run to the server room in the best path possible. Comcast has lit the fiber so our service is currently working. I.T. is in testing mode and working with our firewall company to plan the easiest changeover.

Quite a bit of server maintenance was done in March. A file server was merged onto a new virtual machine and some file storage was moved around the buildings without interruption. A new pass request system was implemented for the Work Release Center.

HIGHWAY DEPARTMENT

Jeff Smith appeared before the Commissioners and presented his monthly report. There were three snow events in March. This added 195 overtime hours to the winter season. This puts our total overtime costs for the winter season at \$65,000.00 and pushes us to just over \$100,000.00 for the amount of additional money spent on manpower, fuel and material this winter compared to last year.

This spring has brought a lot of road deterioration caused by the spring thaw and aggravated in some areas by heavy truck and farm equipment traffic. Drivers are urged to be aware of soft spots and be patient as we make temporary repairs to these areas.

The County Road 275W concrete overlay project gathered two awards in March. The latest was an excellence in concrete pavement award from the American Concrete Pavement Association. The project also received an Indiana Partnership for Transportation Quality Achievement Award which was presented at Road School. Jeff Smith presented the plaques to the Commissioners to be placed in the Courthouse.

Ray Eber presented his report to the Commissioners. The culvert slip-line project on County Road 900E north of State Road 16, is complete. The CCHD was very happy with the work that was provided by CPE on this project. As weather permits a culvert project at 1100S and 800E and cleanout work at a culvert on Delaware Road will take place in April.

Jeff Smith requested permission to advertise for bids for a truck and back hoe. Ralph Anderson made a motion to allow the advertisement of bids for a truck and back hoe, Dave Arnold seconded. The motion carried unanimously.

Jeff Smith addressed a question by Ralph Anderson concerning a drainage issue on State Road 218 and County Road 400E. Jeff does not know the answer, but has spoken to INDOT concerning the issue. It seems to be more a State issue, than a County.

E-911

Dan McDonald appeared before the Commissioners with a request to hire an additional part-time person. Dave Arnold made a motion to approve the additional part-time position, Ralph Anderson seconded. The motion carried unanimously.

CCED

Christy Householder appeared before the Commissioners and presented them with an outline of this past month activity. Christy has visited 5 industries and has 2 prospective businesses she is currently working with.

ASSESSOR

Cathy Isaacs appeared before the Commissioners with a request that they approve the contract for reassessment with Ad Valorem. Attorney John Hillis has reviewed the contract and has no issues with the contract. Dave Arnold made a motion to approve the contract as presented, Ralph Anderson seconded. The motion carried unanimously.

VISITORS BUREAU

Toni Savini presented the Commissioners with a report of activities of the Visitors Bureau. The Commissioners thanked Toni for her formal report and information.

39 DEGREES NORTH

Randy Smith presented the Commissioners a written report of activity from the 39 Degree North website. Activity and use of the website has increased in the past year. In 2012 there were 35,991 visits to the site and in 2013 there were 57,882 visits to the site. The Commissioners thanked Randy for his written report.

PUBLIC COMMENTS & ADJOURN

Mayor Teddy Franklin appeared and introduced Lauren Pruitt, who was visiting as Mayor for Good Government Day. Mayor Franklin also had a request that the fee for Electronic Map Data be set aside for Randall Miller and Associates. Ralph Anderson made a motion to set aside the fee, Jim Sailors seconded. The motion carried unanimously.

Krista Slusser from Randall Miller and Associates inquired if there would be any other steps needed to secure the electronic mapping information requested by the Mayor. The Commissioners informed her that any further information could be obtained by speaking with CJ Gilsinger, I.T. manager.

Ralph Anderson informed the Commissioners that in twelve years the County will celebrate the bi-centennial. Dave Arnold made a motion to place Ralph in charge of the bi-centennial, Jim Sailors seconded. The motion carried unanimously.

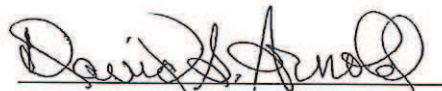
There were no further comments. Ralph Anderson made a motion to adjourn, Dave Arnold seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Dave Arnold, Member

ATTEST:



Vaneen M. Ide, Auditor